

Paige Prokop

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Work Experience

Rodeo FX (Venice, CA) *VFX Production Coordinator* **Oct 2017 - present**

Lead Coordinator for the LA Office overseeing more than 20 commercial, television, music video and feature film projects. Titles include *Game Night*, *Black Panther*, and *The Greatest Showman* which were coordinated with our international offices. Conducted key client interactions including setting up Cinesync sessions and organizing deliveries. Responsible for establishing and delivering Artist and client milestones and schedules. Responsibilities include maintaining shotboards, keeping Shotgun up to date, booking Artists, managing status and publish recap reports. Ensured efficient and effective deliveries of exemplary work on a daily basis.

Digital Domain 3.0 (Los Angeles, CA) *VFX Production Assistant/Coordinator* **Sept 2016 – Oct 2017**

Worked on projects such as *The Fate of the Furious*, *Spiderman: Homecoming*, and *Thor: Ragnarok*. Daily tasks included managing shotboards, driving dailies, organizing meetings, calendars, and notes. Tracked and created overtime and expense reports, handled catered meals for teams of 50+ people, reference research, Production Coordinator coverage, handled show petty cash and maintained work flows while executing any general production tasks and duties that needed to be done.

AKA MR BLACK Productions (Overland Park, KS) *Production Intern* **Jan 2016 – Sept 2016**

Using the professional skills and experience to accomplish such tasks as social media management, marketing, video editing and website building.

Education

University of Kansas, B.G.S. Film & Media Studies (Business Minor) **Graduated May 2016**

Basic and Intermediate Video Production – Played different roles of director, producer, editor, screenwriter, and various crew on several short films. Most significant short films: *Herassment*, *Craigslist Connection*, *Kip & Brin*.

Also Studied – Animation using After Effects, Classical and Contemporary Film Theory, Film History, International Film, Silent Film, Documentary, Horror, and African American Film.

Nominated for Tensie Awards for:

Craigslist Connection (Producer and Sound) – Best Sound, Best Directing, and Best Drama Short Film

Herassment (Executive Producer and Screenwriter) – Best Screenplay and Best Comedy Short Film

Skills & Languages

Adobe Photoshop	Shotgun	Cinesync
Adobe After Effects	DMX	RV
Adobe Premiere CC	MS Office	Spanish
Apple Final Cut Pro 7 and X	Box/Sohonet/FileRunner/FileZilla	Italian
Apple Sound Track Pro	ScreenFlow	French